



Achieve with us.

Board Member Agreement

As a member of the Board of Directors of The Arc of Texas, I _____
(first and last name) understand that my duties and responsibilities include the tasks that follow
and I am committed to carry them out.

1. Review the agenda and supporting materials prior to Board, committee and task force meetings.
2. Attend at least 3 out of 4 Board meetings and the majority of committee and/or task force meetings and be prepared to participate.
3. Stay informed about The Arc of Texas' mission, policies, programs and services. Keep up to date on developments in the IDD field.
4. Review and have a basic understanding of the organization's financial statements.
5. Serve on committees or task forces and agree to take on special assignments when practical.
6. Make what is for me a significant personal financial contribution to the organization annually. Participate in organizational fundraising in ways that suit my skills.
7. Inform others about The Arc of Texas and its work.
8. Participate in The Arc of Texas fundraising activities by attending special events and providing prospective donor contacts.
9. Maintain a personal relationship with the leadership of my local Arc and other local Arcs that do not have representation on the Board as possible.
10. Get to know my fellow Board members, the ED and staff and build good working relationships.
11. Bring to the awareness of the Board people who can make significant contributions of any kind to the work of The Arc of Texas.
12. Follow Board policies and Bylaws and publicly support the decisions of the Board, regardless of my personal opinions or wishes.
13. To abstain from Board deliberations when a conflict of interest exists.

Board Member Signature

Date

Board President Signature

Date

For people with intellectual and developmental disabilities.

8001 Centre Park Drive, Suite 100 • Austin, Texas 78754 • 1-800-252-9729 • www.thearcoftexas.org